

1 Depoe Bay Urban Renewal Agency
2 Regular Meeting
3 Tuesday, June 15, 2010, 6:30 P.M.
4 Depoe Bay City Hall

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7 PRESENT: Chair R. Johnson, J. Brown, C. Connors, D. Davilla, B. Leff, J. White, D. Zimmerman

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9 ABSENT: P. Cameron, B. Spores

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11 STAFF: City Recorder P. Murray, City Field Superintendent T. Owings, Recording Secretary
12 E. LuMaye

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15 I. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

16 Chair Johnson called the Urban Renewal Agency meeting to order and established a quorum at
17 6:30 PM.

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19 II. APPROVE MINUTES – April 1, 2010 Regular Meeting, April 26, 2010 Budget Committee Meeting

20 Motion: White moved to approve the minutes of the April 1, 2010 Regular Meeting and the April 26,
21 2010 Budget Committee meeting, as written. Leff seconded the motion.

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23 Chair Johnson said it was moved and seconded, and called for discussion. There was none.

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25 Vote: Motion passed.

26 Ayes: Brown, Connors, Davilla, Johnson, White, Zimmerman, Leff (April 26, 2010 only)

27 Abstain: Leff (April 1, 2010 only)

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29 III. BUDGET HEARING – Fiscal Year 2010-11

30 Chair Johnson opened the public hearing and asked if there was any public comment; there was
31 none. The public hearing was closed.

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33 V. PROPOSED RES. #UR005 – A Resolution Adopting the Budget, Making Appropriations, and
34 Declaring Tax Increment Financing for the 2010-11 Fiscal Year

35 Motion: Connors moved to approve proposed Res. #UR005 – A Resolution Adopting the Budget,
36 Making Appropriations, and Declaring Tax Increment Financing for the 2010-11 Fiscal Year. Davilla
37 seconded the motion. (Copy of proposed resolution and approved budget attached to original of
38 these minutes.)

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40 Chair Johnson said it was moved and seconded, and called for discussion. There was none.

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42 Vote: Motion passed.

43 Ayes: Brown, Connors, Davilla, Johnson, Leff, White, Zimmerman

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45 IV. PROPOSAL FOR AUDITING SERVICES

46 Murray reviewed letter dated 5/15/10 from Signe Grimstad (copy attached to original of these
47 minutes), and summarized the research she conducted on auditors as requested by the Council.
48 She explained that the Urban Renewal Agency may qualify for an exemption to the requirement for
49 a full audit report, and if the qualifications are met, the estimated cost of auditing services should
50 not exceed \$1,000 per year, billed at the hourly rate.

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52 Motion: Leff moved to appoint Grimstad & Associates as auditors for the Depoe Bay Urban Renewal
53 Agency for the fiscal years 2009-10, 2010-11, and 2011-12, at rates quoted in the letter of
54 proposal, with the understanding that if the Agency doesn't require a full audit the \$1,000 outside
55 rate would be in effect. Davilla seconded the motion.

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57 Chair Johnson said it was moved and seconded, and called for discussion. There was none.

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Vote: Motion passed.

Ayes: Brown, Connors, Davilla, Johnson, Leff, White, Zimmerman

VI. LETTER OF SUPPORT FOR CITY APPROPRIATIONS - ODOT Bike/Ped Grant Hwy 101 – Depoe Bay Bridge To Evans Street Pedestrian And Bicycle Facilities

Murray said this funding is to conduct improvements south of the bridge to Evans Street. The amount being requested is \$416,890, of which the matching funds are \$63,120. The City is also working on a Transportation Enhancement grant for the rest of the south of the bridge project, which requires a letter of intent. The City is hoping to use this grant for the matching funds. A letter of support is required as part of the City’s application.

Motion: Leff moved to send the City a letter in support of the grant application and empower the Chair to sign the letter on behalf of the Urban Renewal Agency.

Chair Johnson said it was moved and seconded, and called for discussion. There was none.

Vote: Motion passed.

Ayes: Brown, Connors, Davilla, Johnson, Leff, White, Zimmerman

Murray noted that the Agency will be reimbursing the City for Staff time in the upcoming fiscal year, and that a contract would be necessary between the City and the Agency. Murray and Chair Johnson will select a date for discussion of this in mid-to-late July.

IV. ADJOURN

There being no further business, the meeting was adjourned at 6:50 PM.

Richard Johnson, Chair

Emma LuMaye, Recording Secretary