

1 Depoe Bay Urban Renewal Agency  
2 Regular Meeting  
3 Tuesday, September 6, 2011, 6:45 P.M.  
4 Depoe Bay City Hall  
5  
6

7 PRESENT: Chair R. Johnson, C. Connors, D. Goddard, S. Hoytink, B. Leff, T. Lewis (arr 6:48),  
8 G. Spores, D. Zimmerman  
9

10 ABSENT: P. Cameron  
11

12 STAFF: City Recorder P. Murray, City Field Superintendent T. Owings, Recording Secretary  
13 E. LuMaye  
14  
15

16 I. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

17 Chair Johnson called the Urban Renewal Agency meeting to order and established a quorum at  
18 6:45 PM.  
19

20 II. APPROVE MINUTES – July 5, 2011 Regular Meeting

21 Motion: Leff moved to approve the minutes of the July 5, 2011 Regular Urban Renewal Meeting, as  
22 written. Connors seconded the motion.  
23

24 Chair Johnson said it was moved and seconded, and called for discussion. There was none.  
25

26 Vote: Motion passed.

27 Ayes: Connors, Goddard, Hoytink, Johnson, Leff, Spores, Zimmerman  
28

29 III. AGREEMENT FOR SURVEYOR SERVICES – INSURANCE REQUIREMENTS

30 Owings said the professional liability insurance Staff was asked to research and obtain for Mr.  
31 Ferguson would cost \$2,000, which was \$1,000 over the limit imposed at the July 5 meeting. The  
32 City has worked with Mr. Ferguson in the past, and he does have general liability insurance.  
33 Owings outlined three options for the Agency: 1) Have Mr. Ferguson pay for all insurance and  
34 provide a new bid to the Agency. 2) Have the Agency pay for the insurance outright. 3) The  
35 Agency can drop the requirement for professional liability insurance. Murray said that when Mr.  
36 Ferguson did the Hwy 101 right-of-way and the topographical surveys, he was excused from  
37 providing professional liability insurance on those contracts. An Agency member said that given the  
38 potentially controversial nature of the work involved with the current contract, he should have the  
39 professional liability coverage. There was brief additional discussion regarding insurance.  
40

41 Motion: Leff moved to empower Owings to contact Mr. Ferguson and ask him to resubmit his bid  
42 with the cost of the professional liability insurance included in the bid. Connors seconded the  
43 motion.  
44

45 Chair Johnson said it was moved and seconded, and called for discussion. Owings asked if the  
46 general liability coverage needed to be increased to \$2 million aggregate; Connors said that was  
47 not necessary. There was no objection to reducing the general liability coverage required to \$1  
48 million instead of the normal \$2 million required for City contracts.  
49

50 Vote: Motion passed.

51 Ayes: Connors, Goddard, Hoytink, Johnson, Leff, Lewis, Spores, Zimmerman  
52

53 Chair Johnson said there will be another meeting in two weeks to discuss grant funding and on-  
54 going projects.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15

IV. ADJOURN

There being no further business, the meeting was adjourned at 6:59 PM.

---

Richard Johnson, Chair

---

Emma LuMaye, Recording Secretary