

1 Depoe Bay Urban Renewal Agency  
2 Regular Meeting  
3 Tuesday, November 3, 2015 6:00 PM  
4 Depoe Bay City Hall  
5  
6

7 PRESENT: Chair R. Johnson, J. Fisher-Brown, R. Gambino, J. Grant (arr 6:35 PM), Mayor A.J.  
8 Mattila, S. Olsen, B. Spores, C. Teem  
9

10 ABSENT: S. Sparks  
11

12 STAFF: City Recorder P. Murray, City Superintendent B. Weidner, Recording Secretary  
13 E. LuMaye, City Planner L. Lewis  
14  
15

### 16 I. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

17 Chair Johnson called the Urban Renewal Agency meeting to order and established a quorum at 6:00  
18 PM.  
19

### 20 II. APPROVE MINUTES – October 20, 2015 Regular Meeting

21 Motion 1: Spores moved to approve the minutes from the October 20, 2015 Regular Meeting as  
22 written. Gambino seconded the motion.  
23

24 Chair Johnson said it was moved and seconded, and called for discussion.

25 Vote: Motion 1 passed.

26 Ayes: Fisher-Brown, Gambino, Johnson, Mattila, Spores, Teem

27 Abstain: Olsen  
28

### 29 III. BUILDING AND PROPERTY RENOVATIONS

#### 30 ● Rules and Regulations Approval

31 Chair Johnson said this was approved at the last meeting, and called for any comments. He noted  
32 the maximum grant amount will be for \$50,000.  
33

#### 34 ● Application Form

35 Chair Johnson said the form has been drafted (copy attached to original of these minutes). Murray  
36 said the form is still in progress and doesn't have final formatting yet. There was brief  
37 discussion. Murray will work on the draft with the Chair. There was discussion about how charges  
38 for Staff time might affect the grants. Murray said the program will work via reimbursements, and  
39 the grantees will submit invoices for reimbursement. There will be a one-year window for work to  
40 be completed. There was discussion about what would happen if a grantee quits before the project is  
41 complete; Murray said the grantee would be required to return any disbursed funds to the City. She  
42 said there's one additional form, an agreement, which she will ask the City Attorney to draft. There  
43 was discussion about the timing of budgeting, receiving applications, doing the work, making  
44 reimbursements, and design criteria. Further discussion was tabled to the next meeting.  
45

#### 46 ● Urban Renewal Boundary

1 Lewis briefly reviewed his memo dated 10/18/15 (copy attached to original of these minutes). There  
2 was discussion. Lewis was directed to draft new boundaries to include the Whale Inn property and  
3 the property on the north side of Wing Wa.

4  
5 IV. PARKING

6 Murray said the Council discussed a strategic plan to purchase parking, and there was a workshop  
7 tentatively scheduled for September that didn't happen. Chair Johnson wondered if the Council was  
8 going to do a parking study, or if that task would fall to the Agency. Grant questioned why one of  
9 the properties he owns appeared on Lewis' chart of Potential Public Parking Lots (copy attached to  
10 original of these minutes) when he has no intention of selling. Lewis responded that the Agency  
11 directed him to prepare a complete listing of properties and their market value, and the chart was  
12 not intended to be a document of available properties for sale. There was discussion on how to  
13 proceed. Chair Johnson suggested Lewis, Weidner, himself, Grant, and one other get together and  
14 put together a proposal with significant information for the next meeting. Lewis said he has a grant  
15 application to prepare and did not have the time to participate. Fisher-Brown said she might be able  
16 to participate, depending on the time. Chair Johnson said the group will meet in the next week or  
17 two, and will begin by looking at the Potential Public Parking Lots chart and some of the parking  
18 studies.

19  
20 V. SOUTH OF BRIDGE HIGHWAY 101 PROJECT

21 Chair Johnson said at a previous meeting, the Agency approved going forward, and asked Lewis for  
22 a status update. Lewis said that our project is still under consideration. The application is due  
23 November 20.

24  
25 The next meeting was scheduled for December 1 at 6:00 PM.

26  
27 VI. ADJOURN

28 There being no further business, the meeting was adjourned at 6:53 PM.  
29  
30  
31  
32

33  
34 \_\_\_\_\_  
Richard Johnson, Chair

35  
36  
37  
38 \_\_\_\_\_  
39 Emma LuMaye, Recording Secretary