

1 Depoe Bay Urban Renewal Agency  
2 Regular Meeting  
3 Tuesday, January 19, 2016 6:00 PM  
4 Depoe Bay City Hall

5  
6 PRESENT: Chair R. Johnson, J. Fisher-Brown, R. Gambino, J. Grant, Mayor A.J. Mattila,  
7 S. Olsen, B. Spores, C. Teem

8  
9 ABSENT: S. Sparks

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11 STAFF: City Recorder P. Murray, City Superintendent B. Weidner, Recording Secretary  
12 E. LuMaye, City Planner L. Lewis

13  
14 I. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

15 Chair Johnson called the Urban Renewal Agency meeting to order and established a quorum at 6:00  
16 PM.

17  
18 II. APPROVE MINUTES – December 1, 2015 Regular Meeting  
19 Chair Johnson noted a clarifying correction to the minutes on Page 1, Line 36: “...again in two-three  
20 weeks. **Woodmark** informed the Agency...”

21  
22 Motion 1: Gambino moved to accept the minutes as presented and corrected. Fisher-Brown seconded  
23 the motion.

24  
25 Chair Johnson said it was moved and seconded, and called for discussion.

26  
27 Vote: Motion 1 passed.  
28 Ayes: Fisher-Brown, Gambino, Grant, Johnson, Mattila, Olsen, Spores, Teem

29  
30 III. REHABILITATION AND RENOVATION – APPROVAL OF APPLICATION FORM AND  
31 INSTRUCTIONS

32 Chair Johnson called for comments. (Copy of draft Urban Renewal Grant Application Instructions  
33 attached to original of these minutes.) There was lengthy discussion.

34  
35 Motion 2: Grant moved that we extend the time to a bi-annual basis, so two times a year to look at  
36 applications. Olsen seconded the motion.

37  
38 Chair Johnson said it was moved and seconded to switch the quarterly wording to bi-annual wording,  
39 and called for comments. There were none.

40  
41 Vote: Motion 2 passed.  
42 Ayes: Fisher-Brown, Gambino, Grant, Johnson, Mattila, Olsen, Spores  
43 Noes: Teem

44  
45 Grant said “bi-annual” could mean every two years, so change it to “semi-annual”.

46  
47 There was additional lengthy discussion resulting in multiple changes to the draft:

48 1) Page 1 Paragraph 2: “...on a ~~quarterly~~ **semi-annual** basis.”

- 1 2) Page 1 Paragraph 2: “Available funding for each ~~quarter~~ *half* is one- ~~fourth~~ *half* of the total  
2 fiscal year budget.”  
3 3) Add to the end of Page 1 Paragraph 2: “***Funding not granted in the first round may be***  
4 ***available in the second round.***”  
5 4) Page 1 Paragraph 3: Move “No applicant is guaranteed to receive any or all funds requested.” to  
6 Item 3.  
7 5) Add wording to Page 1 Item 3 to clarify that the Urban Renewal Agency may award less than  
8 \$50,000.  
9 6) Page 2 last paragraph: “Questions should be directed to the ***City Planner or the City***  
10 ***Superintendent.***”  
11

12 Motion 3: Fisher-Brown moved to approve the Instructions with the changes we discussed tonight.  
13 Gambino seconded the motion.  
14

15 Chair Johnson said it was moved and seconded, and called for discussion.  
16

17 Vote: Motion 3 passed.

18 Ayes: Fisher-Brown, Gambino, Grant, Johnson, Mattila, Olsen, Spores, Teem  
19

20 Chair Johnson called for questions or suggestions on the Project Intake Form (copy attached to  
21 original of these minutes). There was lengthy discussion.  
22

23 Motion 4: Gambino moved to approve the Project Intake Form, with the correction of removing the  
24 word “equity” from Sources of Funding (on Page 2). Teem seconded the motion.  
25

26 Chair Johnson said it was moved and seconded, and called for discussion. There was brief discussion.  
27

28 Vote: Motion 4 passed.

29 Ayes: Fisher-Brown, Gambino, Grant, Johnson, Mattila, Olsen, Spores, Teem  
30

31 It was the consensus of the Agency that applications will be accepted for the first 60 days of each half  
32 year.  
33

## 34 VI. PARKING PROJECT SELECTIONS

35 Chair Johnson opened discussion by suggesting Item #s A, B, and E as top locations for public  
36 parking (copy of Johnson’s handout attached to original of these minutes). It was noted that Items E  
37 (Cutler property) and F (Germaneri property) were mismatched on Page 2 of the handout. There was  
38 lengthy discussion and suggestions of other Item #s for top locations. No decisions were made or  
39 actions taken. Chair Johnson recommended picking up the remainder of tonight’s Agenda at the next  
40 meeting, which was scheduled for February 16 at 6:00 PM.  
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42 With further business tabled to the next meeting, the meeting was adjourned at 6:59 PM.  
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45 \_\_\_\_\_  
46 Richard Johnson, Chair  
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48 \_\_\_\_\_  
Emma LuMaye, Recording Secretary