

1 Depoe Bay Urban Renewal Agency
2 Regular Meeting
3 Tuesday, June 7, 2016 6:00 PM
4 Depoe Bay City Hall

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7 PRESENT: Chair R. Johnson, J. Fisher-Brown, R. Gambino, J. Grant, Mayor A.J. Mattila,
8 J. Wiseman

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10 ABSENT: B. Spores

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12 VACANCY: 2 vacant seats

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14 STAFF: City Recorder P. Murray, City Superintendent B. Weidner, Recording Secretary
15 E. LuMaye

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18 I. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

19 Chair Johnson called the Urban Renewal Agency meeting to order and established a quorum at 6:00
20 PM.

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22 II. APPROVE MINUTES – April 5, 2016 Regular Meeting

23 Motion: Wiseman moved to accept the minutes of the April 5 regular meeting. Fisher-Brown
24 seconded the motion.

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26 Chair Johnson said it was moved and seconded, and called for comments; there were none.

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28 Vote: Motion passed.

29 Ayes: Fisher-Brown, Gambino, Grant, Johnson, Mattila, Wiseman

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31 III. BUDGET HEARING – Fiscal Year 2016-17 Approved Budget

32 Chair Johnson called for comments on the Approved Budget (copy attached to original of these
33 minutes). Murray said the Financial Summary was published in the May 25 edition of the
34 NewsTimes. There were no other comments.

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36 IV. PROPOSED RES. #UR012 – A Resolution Adopting the Budget, Making Appropriations, and
37 Declaring Tax Increment Financing for the 2016-17 Fiscal Year

38 There was brief discussion. Chair Johnson called for comments on the proposed Resolution (copy
39 attached to original of these minutes). There were none. He asked for a motion to adopt.

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41 Motion: Fisher-Brown so moved. Wiseman seconded the motion.

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43 Chair Johnson said it was moved and seconded to adopt Res. #UR012, and called for comments.

44 There was brief discussion about the ability and process to make changes to an Adopted Budget.

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46 Vote: Motion passed.

47 Ayes: Fisher-Brown, Gambino, Grant, Johnson, Mattila, Wiseman

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1 V. STATUS REPORTS

2 Copy of City Planner Lewis' memo dated 6/2/2016 addressing the status of Parking, the Harbor
3 Master Plan, and Hwy 101 South of Bridge Project attached to original of these minutes.

4 • Parking

5 Murray has been working on a draft RFP for Purchasing Agent Services for the Parking Land
6 Acquisition (PLA) Project to present to the Council. There was discussion regarding acquiring the
7 services of a broker, which was deferred for Council discussion. There was also brief discussion
8 about the L-I zoning of the Cutler property; the L-I zone is small, and should the City buy the Cutler
9 property for parking, it would not be available for L-I development.

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11 • Harbor Master Plan

12 Chair Johnson said there was a Harbor Master Plan meeting with the engineers a week ago. Murray
13 said she, the Mayor, Lewis, and Weidner met with the engineers the following morning, and the
14 engineers are going to revise the draft plan based on comments at the open house meeting, and bring
15 it back to the Council for adoption. There was discussion regarding a harbor walkway, and a stated
16 opinion that docks should be fixed before building a floating walkway.

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18 • Hwy 101 South of Bridge / Oregon Department of Transportation (ODOT) Statewide
19 Transportation Improvement Program (STIP) Project

20 There was no news to report.

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22 • Coast Avenue Infrastructure Improvements

23 Weidner reported the engineer's plans are being finalized, and he expects to go out to bid for contract
24 proposals in July. Murray said an RFP is scheduled to be published on Friday, June 10 with a closing
25 date of July 13, and that we hope to receive a lot of bids.

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27 • Rehabilitation and Renovation Application Process

28 Murray reported the notices (copy attached to original of these minutes) will be mailed on June 10 to
29 all the property owners who have property within the boundary of the Urban Renewal District. Chair
30 Johnson asked how the process for adding properties to the boundary was coming along; Murray said
31 Lewis has spoken with the County Surveyor and others about doing that work. Chair Johnson asked if
32 those people would receive a notice advising that while they are not currently within the boundary
33 they soon will be, and as such will be eligible to submit applications. It was the consensus of Agency
34 Members to send a notice to those property owners.

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36 VI. ADJOURN

37 There being no further business, the meeting was adjourned at 6:46 PM

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44 Richard Johnson, Chair

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48 Emma LuMaye, Recording Secretary