

1 Depoe Bay Urban Renewal Agency
2 Regular Meeting
3 Tuesday, May 2, 2017 6:00 PM
4 Depoe Bay City Hall

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7 PRESENT: Vice-Chair J. Wiseman, C. Bates, D. Callender, R. Gambino, J. Grant, Mayor B. Leff,
8 B. Spores

9
10 GUEST: R. Johnson

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12 STAFF: City Recorder M. Meagher, City Superintendent B. Weidner, Recording Secretary
13 E. LuMaye
14

15 I. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

16 Vice-Chair Wiseman called the Urban Renewal Agency meeting to order and established a quorum at
17 6:00 PM.

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19 II. APPROVE MINUTES April 18, 2017 Regular Meeting

20 Motion 1: Gambino moved to approve the minutes of the April 18 Urban Renewal meeting. Mayor
21 Leff seconded the motion.

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23 There was no discussion.

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25 Vote: Motion 1 passed.

26 Ayes: Bates, Callender, Gambino, Grant, Leff, Spores, Wiseman
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28 III. REVIEW APPLICATIONS FOR AT LARGE POSITION #1

29 Vice-Chair Wiseman said there was one application received, from Dick Johnson, and the Agency
30 could choose to appoint now for the remainder of the term, or appoint through the end of June and
31 look for more applications. Johnson said he thinks it's important and useful to understand what's
32 been going on the last nine years, and said that for the two at-large members, Murray would just ask
33 them if they were willing to serve another four years. He said neither at-large member had ever been
34 voted on to renew. He recommended a motion approving all the previous terms of the members at
35 large, with a proviso that in the future whenever a term ends there should be a formal vote to keep the
36 member on or replace them. He suggested a second motion saying the Agency approves those
37 previous members and their terms, but in the future the Agency would vote to extend a term or find a
38 replacement when a term ends. Gambino and Grant felt the at-large members should be voted on
39 formally, as with all other Commissions. Mayor Leff agreed, and said she felt an apology was owed
40 to Johnson and Spores because it wasn't done properly, and the Agency wants to fix it now. Meagher
41 clarified that before Murray left, she told Meagher that Johnson's position needed to be posted for
42 appointment in July, and that it got overlooked last July. Her understanding from Murray was that
43 Johnson's position was expired, but Spores' was not. Additional discussion included noting that
44 Johnson's position had been declared vacant and an ad had been posted, and discussion regarding
45 referring the at-large member positions to the voters; Mayor Leff wanted to know the cost, and
46 directed Meagher to contact the League of Oregon Cities to find out about electing at-large members.
47

1 Motion 2: Gambino moved that we approve the application for Dick Johnson as the Urban Renewal
2 Agency member at large Position #1 for the remainder of a four-year term or until such time as the
3 Agency changes the method in which we appoint members at large. Mayor Leff seconded the motion.
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5 Vice-Chair Wiseman called for comments. Grant wanted to vote by secret ballot. There was brief
6 discussion regarding the manner in which the vote was announced.
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8 There was no vote on the motion.
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10 Meagher handed out the ballots, which were filled out, signed, and handed in. She tallied the votes
11 (copy of ballot and Johnson's application attached to original of these minutes) and announced the
12 results: the vote to appoint Johnson to Urban Renewal Agency Position #1 was six Yes and zero No.
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14 Motion 3: Gambino moved to accept the canvass of votes. Grant seconded the motion.
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16 Vice-Chair Wiseman called for the question.
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18 Vote: Motion 3 passed.

19 Ayes: Bates, Callender, Gambino, Grant, Leff, Spores, Wiseman
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21 Johnson asked if he was still the Chair. Mayor Leff suggested letting Wiseman finish this meeting,
22 and that research be conducted before the next meeting. Grant said he's not the Chair because a
23 vacancy had been declared. Johnson took a seat at the table.
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25 IV. UNFINISHED BUSINESS

26 A. Permit Status of Wharf Removal

27 Meagher reported that City Planner Lewis is working on this and had nothing to report at this time.
28 Johnson said the permit requires measurements and photos, and asked Weidner if he was doing that;
29 Weidner said he was, and he had talked to the contractor who said he'd hold the quote for several
30 months until we get the permit. Johnson stressed the importance of detailed measurements.
31

32 B. Grant Agreement for Review

33 Vice-Chair Wiseman recommended tabling this item to the next meeting to give everyone a chance to
34 review it. Gambino questioned the amount of reduction on the three applications, and asked if the
35 percentage of reduction should be the same on all the applications. Meagher said she was told to base
36 the reduction on a percentage of what they requested, and they all requested different dollar amounts,
37 so the reduction percentage was different for each application. There was discussion. Agency
38 members were in agreement that all the applications should have been reduced by the same
39 percentage. Meagher said she had checked with Lewis to ensure she was doing it correctly and he had
40 agreed with her numbers. She said she will go back and review everything. It was noted that the
41 applicants had been notified of the grant awards (copies of notification emails attached to original of
42 these minutes), but could not start their projects until there were signed agreements. An unidentified
43 audience member inquired when the Agreements would be ready to sign. Mayor Leff said the
44 Agency just got the draft Agreement today and would review it as soon as they could, and it might
45 get finalized at the next meeting. Johnson asked what needed to happen to approve and give the
46 applicants authority to start. Meagher said the Agreement needs to be approved by the Agency and
47 the Council, and the Agreements need to go to the recipients, who need to sign them. Once the
48 Agreements are signed, they can start.

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IX. NEW BUSINESS

The next Agency meeting was scheduled for May 18, 2017 at 6:00 PM.

VII. ADJOURN

There being no further business, the meeting was adjourned at 6:44 PM

Jeff Wiseman, Vice-Chair

Emma LuMaye, Recording Secretary